UNIVERSITY *of* MARYLAND
SCHOOL OF PHARMACY

Policy and Procedures for Managing Access to and Invoicing of the PHSR Community Database

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Purpose
The purpose of this document is to specify how the PHSR Community Database will invoice clients for access to the PHSR Community Databases warehoused on the PRC server. Community databases are defined as datasets maintained on the PRC server, not covered financially by a sole Principal Investigator (PI) and have the potential for multiple PIs/users. The Community Databases currently consist of the Center for Medicare and Medicaid Services (CMS) Medicare Chronic Conditions Warehouse (CCW), the Medicare Current Beneficiary Survey (MCBS), & IMSHealth Pharmetrics Plus. Fees are database-specific and support the future expenses to maintain the data files and refresh with the   most recent data available for purchase (e.g. future data purchases, database maintenance).

Policy and Affiliated Fee Structure
This policy applies to investigators requesting access to a PHSR Community Database to which the following conditions apply:
1. Charges are per project and provide access for 12 continuous months. The charge will be in effect if the user or PRC staff requires access to the raw data files for the investigator.
2. The project PI confirms the start of the 12-month period.
3. Projects using the CCW or MCBS datasets must maintain an active IRB and a CMS executed data use agreement (DUA) before gaining access to the data and throughout the life of the project. The most current DUA & IRB must be on file with PRC and a PRC team member must be a custodian on the DUA.
4. Projects using the CMS CCW or MCBS datasets are restricted to those analyses described in the final executed DUA and are governed by the stipulations of the CMS DUA and PRC DAA.
5. Projects using the IMSHealth Pharmetrics Plus dataset are governed by the stipulations of the PRC DAA.

Upon proper execution of all paperwork, an invoice totaling the annual charge will be issued by the PHSR Community Database. PRC will facilitate the creation, issuance, acceptance and processing of invoices in conjunction with the PHSR Business Office. Per project fees are in the table below.

Client Type	Per Project Per Year of Access to Raw Data Files		
	Chronic Conditions Warehouse (CCW)	**IMSHealth Pharmetrics Plus**	**Medicare Current Beneficiary Survey (MCBS)**
UM affiliates	$8,000	$4,500	$1,250
UM affiliates & federally funded projects	$8,000	-----	$1,250
Other State Agencies	$10,000	-----	$1,400
Other Agencies	$15,000	-----	$1,500